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Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Document Division, OCR

DATE: 11 April 1957

FROM : Ass't. Chief, Cable Center

SUBJECT: ICA Cables & Airgrams

*W/ memo to
Chief of staff
re: ICA station
fee*

Listed below for your information is a brief description of how the ICA traffic was handled & processed by OCR from March 1951 to the present.

1. March 1951 to March 1956.

Cable Center processed incoming and outgoing telegrams and outgoing airgrams.

ALL ICA INCOMING AIRGRAMS (formerly despatches) were sent to Vault B. Dissemination was made by the State Br., Liaison Div. These were not counted or included in our monthly activity report.

2. March 1956 to November 1956.

Cable Center processed all ICA traffic including ICA INCOMING AIRGRAMS. Of the Airgrams selected for dissemination, these were processed in the same manner as cables. However, a copy 25X1A of the good comprehensive Airgrams was sent to Library [redacted] for intellofaxing. These amounted to approximately 100 per month.

ALL ICA TRAFFIC was counted and included in our monthly report.

There is a duplication in the count for this period if the Library reported the Intellofaxed Airgrams in its monthly report.

3. November 1956 to present.

Cable Center receives all ICA traffic. INCOMING AIRGRAMS are pulled out and sent to Vault B for processing. These are not counted or included in our Monthly Activity Report.

*cc: Chief of staff
11 Apr 57*

25X1A